

**Brainerd Jaycees**  
**\$150,000 Ice Fishing Extravaganza**  
Concession Application & Agreement  
*All applications should be submitted by December 20 of that year.*

Name of Vendor Agency: \_\_\_\_\_

Authorized Rep: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Are you a non-profit organization? \_\_\_\_\_

Have you been a vendor at the Brainerd Jaycees Ice Fishing Extravaganza before? \_\_\_\_\_

If so, what year(s)? \_\_\_\_\_

1. In exchange for the right to display or sell merchandise, vendor agrees to pay the appropriate fee (\$100 for non-profit organizations / \$200 for profit agencies). Payment is to be made in full and sent with the attached application / agreement to be considered for approval. Upon acceptance, vendor fees are considered a donation to the charities benefiting from The Extravaganza proceeds.
2. The Brainerd Jaycees Ice Fishing Extravaganza is required by Minnesota law to get written evidence that persons who do business at the event have a valid Minnesota tax ID number. If your are not required to have a Minnesota tax ID number, you must include a written statement (Form ST19 Operator Certificate of Compliance) that items offered for sale are not subject to sales tax.
3. Regardless if you are selling products from your vendor booth or just displaying, you must submit the following items:
  - 1.) Operator Certificate of Compliance – (ST19 Form)
  - 2.) Certificate of Insurance
4. It is agreed that all vendors shall assume all responsibility for, and hold The Brainerd Jaycees harmless from any liability incurred from accident, neglect or misconduct from event participants, volunteers, other vendors and/or vendor employees.

5. Please describe in detail and list ALL items to be sold or displayed on the ice. All products are subject to approval from the Vendor Concessions Committee. Product that is not listed or approved will not be allowed to be displayed or sold on the ice.

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6. Equipment needed to operate display or vending is the sole responsibility of the vendor. Vendors will be responsible for providing needed generators, fuel, tables, etc. Please describe in detail the setup of your vendor area. Please include size and weight of trailers or any other self-contained units. Please note certain restrictions may apply based on ice conditions. (refer to #12) If using a tent please provide tent size.

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7. Anticipated number of staff: \_\_\_\_\_

8. The Brainerd Jaycees assume no liability for vendor merchandise. Vendor assumes full responsibility for unsold merchandise.

9. Food vendors – in an effort to protect the lake all disposable materials (napkins, cups, bowls, etc.) are required to be colored. White is difficult to see in the snow and hampers the clean up efforts.

10. Vendor will be responsible for clean up of vending area, including the removal of refuse.

11. Vendor agrees to provide two persons to assist the Jaycees in general clean up efforts, time not to exceed one (1) hour.

12. Ice conditions are unpredictable. Based on the ice conditions at the time of the contest, the Brainerd Jaycees reserves the right to refuse access to the contest area for vendor trailers or other equipment if ice conditions will not allow it. Vendor fee will be refunded should access be refused due to ice conditions.

I, authorized vending agent, \_\_\_\_\_, have reviewed the rules and regulations and agree to the terms set within this information.

\_\_\_\_\_  
Vendor Name / Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please submit application to:  
Brainerd Jaycees • PO Box 523 • Brainerd, MN 56401**

*Thank you for your application / agreement. Completion of this application and agreement does not constitute acceptance. Confirmation will be given by January 1 of that year. If application is declined a full refund will be given.*

*For office use only*

Declined: _____	Approved _____	ID Badge # _____
Date application was received: _____		
Confirmation Given: _____	Instructions Sent: _____	
Monies Refunded (if declined): _____		
_____ Application completed with necessary information and forms.		
Notes:		